

SUT OSIG School Touring Guide

- Familiarize yourself with the presentation material. This could be done through one of the familiarization sessions, or by reviewing the material in your spare time in advance of the day. We do not share the PPT's but we will share PDF's of the presentations at a reduced resolution. At familiarization sessions we will review the PPT's with all transitions and animations. This is not very demanding material, but it is important to be familiar with the slides and material and how the presentation should progress in order to be engaged with the students and keep an eye on the timing. It is easy to run out of time. You have around 35 slides to fit into 25 min, so you have to keep moving.
- Please try and commit to a day or a minimum of half a day at one of our planned school touring events, which are presently focused on Cy-Fair school district, only because this is where we started, and we are limited on resources to expand elsewhere.
- Normally we will have 4-6 presenters come to the school, and we can have up to four presentations running simultaneously.
- Normal full school touring day will run from ~0800-1500 with a 1hr break for lunch. Lunch will be provided, either by the school or the program. Be aware it can be busy traffic at arrival time around these big schools. Factor your arrival time accordingly and love Google Maps.
- You would be required to present, alone or perhaps with an A&M or U of H student four or five times in a full day, for periods of ~45 min in a classroom with 20-30 students and a teacher.
- All material is designed for you to speak to students for around 25min and then there is either a classroom exercise, activity or interactive video that fills the remainder of the time, with at least 5 min for questions at the end.
- Students will be asked by teachers to record ten interesting facts from your presentation, and we have introduced a Post It Note question program, where students write questions on Post It Notes throughout the presentation and then you can go through their questions at the end. This helps reduce interruptions.
- Please introduce yourself, what career pathway you took to get to your position, and share your skills and experiences with the students. Students love personal experiences about incidents or special achievements in your careers. Have fun.
- No 1 presentation tip, be enthusiastic and animated, and show that you like the subject.
- You may rotate around classes, or you may be in the same classroom. Depends on the school and setup. It's good to rotate speakers to different classrooms if we can. Every presenter has a slightly different 'spin' and our experience has shown it makes for a more rounded event if we can rotate speakers.
- You will receive an email 48hrs in advance of the day with directions, arrival time, what classes you are scheduled to present in, contact names, lunch arrangements etc. **Please bring your ID.**